

## **ANSWERS TO QUESTIONS FOR ASSESSMENT OF OPERATORS ABILITY/KNOWLEDGE TO OPERATE**

### **PV 25 & PV 25 TS SUCTION POLISHER.**

#### **OPERATORS ARE REQUIRED TO DEMONSTRATE THE FOLLOWING**

**Question 1** Assuming you are the first person to operate the machine in this shift – number the following tasks in priority order that you would perform before operating this machine

#### **ANSWER**

- 1 Check the lead for damage to insulation and a current test and tag is fitted
- 2 Check to ensure all parts on machine are serviceable
- 3 Connect lead to power supply –**an extension lead should not be used**
- 4 Fit the brush or pad to the machine
- 5 Move wheels back from the floor
- 6 Adjust the handle to your requirements.

**Question 2** To prepare an area in shopping centre (unoccupied) where the vinyl floor is to be polished/scrubbed – you would

#### **ANSWER**

- Barricade the area off - **YES**
- Remove any obstructions before commencing work - **YES**
- Attach an extension lead to the machine so you didn't have to change power points during the job - **NO**
- Place safety signs in strategic locations – **YES**
- Locate the correct power point for the job – remember always work away from the power point.

**Question 3** To operate the machine you

#### **ANSWER**

- Can use any pad or brush for any job – **NO**
- **WHY** -It's a matter of preference of the cleaner, each of these items will achieve a similar finish – however it is not advisable to use a pad on this machine when cleaning seamless vinyl, safety vinyl Pirelli tiles etc.
- You start at the furthest point and work back to the power supply - **NO** – **always start at the power point and work out**

**Question 4** Is it compulsory for you to wear hearing protection when operating this machine

**ANSWER**

- **NO**
- **Why** No personal protective equipment is required when operating this machine – this machine operates at less than 85 d (B)A.

**Question 5 List 4 things you should do before storing this machine at the end of the shift?**

**ANSWER**

- Tilt machine forward and lower wheels
- Remove plug from the power supply, wipe over electric lead and check for damage to outer insulation and plugs
- Take machine to a suitable area where the machine can be cleaned
- Remove the brush and or pad/instalock and clean thoroughly before storing
- Ensure the underside of the machine is cleaned thoroughly
- Roll lead from the machine end to the plug
- Store machine by standing the front of the base on a suitable size block of wood – stop damage to shaft and drive hub

**Question 6 Tick what action should be taken when unsafe electrical equipment is identified.**

**ANSWER**

- b Remove machine, tag it and report it on a repairs or maintenance request form

**Question 7 Detail the sequence of tasks you need to perform when preparing this machine for operation and then starting and stopping the machine**

**ANSWER**

- Select the correct brush or pad for the job
- Fit the correct brush or instalock – (pad holder)/pad to the machine by adjusting the handle so machine can lie back on its handle. Ensure clover leaf is aligned to take a brush or instalock, fit the device and turn the clover leaf to ensure fitting is now locked in place. Stand machine upright.
- Tilt machine forward and lift wheels up off the floor and then adjust the handle to ensure it is at a comfortable height (between the thigh and lower waist line)
- Press safety button and at the same time pull the machine triggers towards you
- Release safety button
- Always work away from the power cord/power point
- When stopping the machine – you simply release the trigger switch.

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**NAME**

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**ASSESSMENT DATE**